

Vanessa DINNING

SICKNESS

Voice & Music Studio: 2023-2024 Policies

SICKNESS, CALENDAR, PRACTICE, STUDENT VACATION & DISCONTINUING LESSONS

If a student is sick, please give as much notice as possible. We will try to schedule make-up lessons in these instances. **Sickness includes colds, coughs, runny noses and sniffles.** It is important that sick students take the time to heal and look after themselves. If a sick student attends a lesson, this puts both other students and the teacher at risk of infection.

If the student feels well enough to take a lesson, please consider a virtual lesson so that the sickness is not passed on to Vanessa or to other students.

If a student comes to a lesson and is sick or potentially contagious, they will be sent home immediately and that lesson will still be paid for.

Let's do our best keep each other healthy!

STUDIO CALENDAR

Please see the attached calendar document.
Lesson fees will be pro-rated appropriately.

STUDENT VACATION & EXTENDED BREAKS

If a student takes a vacation, a **minimum of 30 days' notice** is requested. An extended break is considered one month or more. This is particularly important in the summer months. If several student families all take off at the same time, time is needed to re-arrange the schedule and the studio, as studio rent is paid two months in advance. A lesson retainer fee may be negotiated or the student risks losing their time slot.

If the vacation is a last-minute decision, then monthly lessons must still be paid for. If Vanessa is able to find another student to take your slot whilst you're on vacation, then the lesson rate will be adjusted accordingly.

Student families may opt to pay the regular monthly amount as a retainer to ensure their spot is reserved.

DISCONTINUING LESSONS

Please provide 30 days' notice if you wish to discontinue lessons. If 30 days' notice is not given, then the student pays for those lessons. *Refunds are only given if 30 days' notice is provided.*