

Vanessa DINNING

Voice & Music Studio

Policies and Information Lessons / Pricing / Scheduling *August 2021*

LESSONS & PRICING

ACADEMIC YEAR – September 2021-May 2022 – BUNDLE (or “regulars”)

REGULARS are students who take a weekly (4 lessons per month) or bi-weekly lesson (2 lessons per month), with lessons scheduled on the same day and at the same time each week. The schedule is laid out at the beginning of each academic year and confirmed each month to give students the option to request alternative dates/times in advance of each month.

Benefits:

- 4 Guaranteed lessons per month, unless the studio is closed.
- Your day and time slot is held for you.
- 3 make-up lessons per academic year.

RATES ARE NOT INCREASING THIS YEAR.

30 minutes 4 x per month - \$175 per month

45 minutes 4 x per month (cello only & U12 voice) - \$240 per month

60 minutes 4 x per month - \$280 per month

**Special rates for Seniors, Siblings & Industry Professionals. Please ask.*

These rates are comparable (mostly lower) than other music teachers in San Diego and La Jolla.

ACADEMIC YEAR – September 2021-May 2022 – LESSON-BY-LESSON (or “drop-ins”)

Students who select to take a one-off lesson or lessons will schedule their session(s) directly with Vanessa. Drop-Ins are mostly one-off voice or cello, audition coaching, dialect work for auditions or plays, music theory etc. Drop-in lessons are available in 60 or 30 minute sessions only.

60 minutes \$80 per lesson

30 minutes \$50 per lesson

**Special rates for Seniors & Industry Professionals. Please ask.*

PAYMENT

When is payment due?

Regulars: Payment is due on, or before, the **1st of every month**. Invoice will be sent approximately 7-5 days prior to the due date. Payments received after the 1st of the month will incur a **\$25 late charge** and the possibility of your lesson time being offered to another student.

Drop-Ins: Payment is due **either before or at each lesson**. Late payment will incur a **\$25 late charge**.

SCHEDULE

Regularly scheduled lessons are in-line with the academic year, September through May. Lessons are Monday thru Friday and take place during the day. Evening lessons are only available on Mondays. A calendar is provided for your convenience and advance planning. It includes dates when the studio will be closed, so please go ahead and mark these in your own planners at your earliest convenience. When the studio is closed, then payment is pro-rated to reflect the number of lessons taken.

Regular students are expected to take 4 weekly lessons each month during the academic year (September thru May). Whenever a 5th day per month occurs, that day will be designated either a Make-Up Day or a Studio Closed Day.

For the months of June, July and August an alternative summer schedule is operated. (Summer 2022 schedule is still TBC.)

ATTENDANCE, ABSENCES & MAKE-UP LESSONS

Regular students are expected to attend 4 lessons per month on the pre-scheduled dates outlined on each invoice and on the online studio calendar. Your monthly invoice outlines the scheduled dates and times each month.

All students/parents may opt to receive a reminder text 24 hours prior to their lesson time.

If a student has to miss a lesson (bundle or individual) then notice must be given **no later than 24 hours prior to the scheduled lesson**. If notice is not given in time, then the lesson must be paid for and the make-up is **not an option**.

Regular Students: When sufficient notice is given, then a bundle/regular student may schedule a make-up lesson on one of the specifically designated Make-Up Days, listed below. Bundle students are assigned **THREE make-up lessons ONLY each academic year** (Sept-May). **Make-Up lessons should only be used in the case of emergency**. Make-up lessons do not have to be scheduled in the same month as the missed lesson. For example, is a student missed a lesson in September, they may schedule their make-up on one of the available October-or even March-dates. Make-up lessons are only scheduled when enough advance notice is given of a missed lesson and are **confirmed in discussion with Vanessa**.

Drop-In Students may schedule a regular lesson on a make-up day if this is one of the regular lesson days and they do not wish to skip a week. You can schedule with Vanessa.

Bi-weekly lessons are considered regular students.

Because the teaching schedule is so tightly booked, Make-Up lessons on days other than those listed below cannot be guaranteed. For emergency situations, accidents and sudden illness, a make-up lesson may be negotiated with the instructor, but cannot be guaranteed.

ROLL OVER LESSONS AND PRO-RATED BUNDLES ARE NOT AVAILABLE UNDER ANY CIRCUMSTANCES.

Please see the attached calendar for Make-Up lesson dates and times.

LESSON LOCATION

Lessons are taught Mon-Fri only. Mon-Wed in La Jolla and Thu-Fri in Mission Valley, San Diego.

On rare occasions Vanessa will travel to the student's home to give lessons. An additional fee of \$10 per lesson is added for the in-home service. Lessons at students' homes are difficult to schedule.

This is not preferred and only available in special circumstances and when scheduling allows.

SICKNESS

If students are sick, please give as much notice as possible. Make-up lessons can be scheduled in these instances. **Sickness includes colds, coughs, runny noses and sniffles.** It is important that sick students take the time to heal and look after themselves. If a sick student attends a lesson, this puts both other students and the teacher at risk of infection.

Sick students will be sent home immediately and that lesson will still be paid for.

Let's do our best keep each other healthy!

STUDIO CLOSURE

Please see the attached calendar document.

MATERIALS & BOOKS

Students should bring their music folders (a 3-ring binder), any text books and/or primers, and notebooks to class each week. It is recommended that students also bring a water bottle to lessons, especially singing, voice and dialect students. Students are responsible for noting their own assigned practice at each lesson, technique, studies and repertoire.

DISCONTINUING LESSONS

Please provide 30 days' notice if you wish to discontinue lessons. *Refunds are only given if 30 days' notice is provided.*